



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

KEEPING YOU INFORMED

Procedure Reminder

The safety of children is of paramount concern to the YMCA of Greater Houston. To ensure the safety of each and every child during all drop-offs and pickups, parents/guardians are required to sign children in and out daily.

Pick Up Reminders:

- All persons authorized to pick up a child must be at least 18 years old. If under 18, a signed Authorized Minor Release form must be on file.
- All persons must present a valid photo ID when picking up each time.
- If a child needs to be picked up early or by someone not on the authorized list, the Program Director must be notified in writing prior to pick up.
- Keep all files updated with persons authorized for pick up.
- Files can be updated by the Program Director for this site.

Emergency Pick Up:

Being able to contact a parent or approved substitute quickly in an emergency situation is essential. Emergency telephone numbers must be kept up to date to ensure that staff have correct contact numbers of all who are authorized to pick up. All children should have at least one additional contact.

For questions, contact the Program Director for this site.

YMCA OF GREATER HOUSTON
ymcahouston.org



YMCA Mission: To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all. Everyone is Welcome.

