



## YMCA OF GREATER HOUSTON

### Safe Practices for Child Care During the Coronavirus Outbreak

Safety is a major concern for families when selecting a childcare provider. The following guidance is designed to help childcare and early learning providers offering care to maintain health and safety standards and social distancing directives while providing a much needed service.

Parents should try to keep their children at home. However, this is not always an option. Alternate care arrangements are particularly important for our medical workers, first responders and others serving vital functions during this public health emergency.

For childcare facilities that remain open, it is crucial to minimize the risks of spreading Coronavirus. The following guidance is designed to help childcare and early learning providers offering care to maintain health and safety standards and social distancing directives while providing a much needed service.

#### GENERAL GUIDANCE

Exclude children, staff, parents and guardians from sites if they are showing symptoms of COVID-19, have been in contact with someone with COVID-19 in the last 14 days, or are at high risk due to underlying health conditions.

#### People at Increased Risk for Serious Complications of COVID-19

Persons who are older, pregnant, or who have underlying health conditions, including those with compromised immune systems or respiratory conditions like severe asthma, are at higher risk to develop complications from this virus. These individuals should not provide childcare or visit childcare facilities.

#### Health Screening at Entry

Take the temperature and check symptoms for staff upon entry each day and ask if medications were used to lower the staff's temperature and if there are any household members with COVID-19.

#### Social Distancing

Reduce group sizes to no larger than 11 people total, including children and adults (e.g., one adult and nine children, two adults and eight children, etc). Keep groups together throughout the day, do not combine groups (e.g., at opening and closing). To the degree possible, maintain the same groups from day to day. This will help reduce potential exposures and may prevent an entire program from shutting down if exposure does occur.

To maximize space between people in a group, limit rooms to 11 people total in typical childcare facilities or elementary schools. Large rooms, like gymnasiums with a full-sized basketball court, can be divided into two rooms. When dividing a room, create a clear barrier with cones, chairs, or tables to ensure a minimum of 6 feet between the two groups.

Incorporate social distancing within groups to the degree possible, aiming for at least three to six feet between children and minimizing the amount of time children are in close contact with each other.

### **Masks**

Based on guidelines and recommendations put forth by the CDC, as well as local and national health officials, we will observe the following in our YMCA centers:

All campers are encouraged to wear masks in common program areas and hallways. Masks will not be required while a camper is actively engaged in an indoor / outdoor physical activity, i.e. swimming or sports. Campers who are at an increased risk as outlined by the CDC, as well as those who feel more comfortable wearing a mask are encouraged to do so.

Staff are required to wear face masks while serving members or interacting with others unless teaching a group exercise class or lifeguarding. Individuals in close contact may be required to self-quarantine.

### **Group Sizes and PODS**

Operate with a 1:6 ratio for 5 years old and a 1:10 ratio for ages 6-15 years old. Groups should never occupy a space smaller than one that allows for 30 square feet per person. When possible, groups should be consistent day to day and, as much as possible, week to week.

PODS: Group of campers in the same age range. Each group should be no larger than 10 campers. PODS should not exceed 40 campers. Example, Group A: 6 – 7 years old and Group B: 6 – 7 years old can rotate together. However, Group C: 8-9 years old cannot rotate with Group A and Group B due to difference in age range.

PODS may be used for swimming, big events, field-trips and sports activities in a socially distanced manner and wearing masks in accordance to previously stated guidelines. NOTE: PODS size is determined by the square footage of the activity space. It should provide 30 square feet of distance between each participant.

### **Bussing**

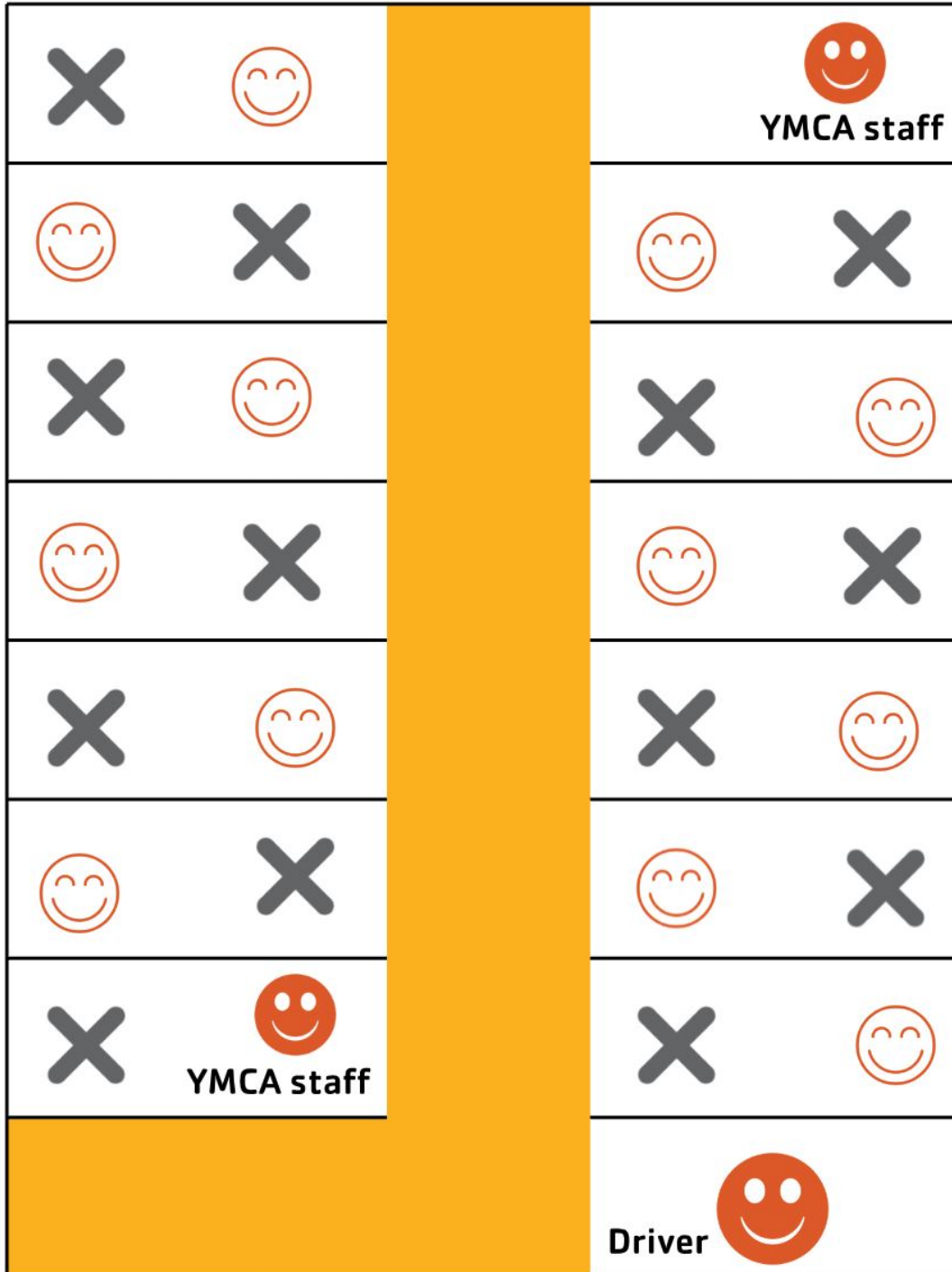
Any camper who rides transportation shall have temperature checked and wear a face covering that covers his/her nose and mouth. Campers shall sanitize hands when loading and unloading the bus. The face-covering shall remain in place, covering the nose and mouth and campers should practice safe social distancing procedures while loading, riding, and unloading the bus.

### **Campers:**

- Observe all usual camp safety and field trip rules.
- Comply with seating assignments made by the driver and / or YMCA staff member.
- Follow the driver's directions at all times.
- Enter and leave the bus in an orderly manner at the designated stop.
- Keep feet, arms and personal belongings out of the aisle.
- Not deface the bus or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus.
- Be seated while the bus is moving.
- Fasten their seat belts when riding a bus that is equipped with seatbelts.
- Wait for the driver's and / or YMCA staff members signal upon leaving the bus and before crossing in front of the bus.
- Follow any other rules established by the operator of the bus. Misconduct will be addressed in accordance with the Discipline and Guidance Procedures outlined in the Parent Handbook; the privilege to ride in a district vehicle, including a school bus, may be suspended or revoked.

**YMCA Staff Member**

- Keep windows open during the duration of the trip as long as weather permits.
- Avoid AC or heat when bus windows are closed. HVAC systems can increase the spread of airborne droplets throughout the bus.
- Check student temperatures before loading the bus.
- Sit students one per seat adjacent to each other. Siblings may sit together.
- Sanitize seats before and after trip if safety precaution is not performed by transportation provider.
- It is recommended that students sit in the same seat to and from the destination.



### **Eliminate large group activities.**

- Limit the number of children in each program space.
- Increase the distance between children during table work.
- Plan activities that do not require close physical contact between multiple children.
- Limit item sharing, and if items are being shared, remind children not to touch their faces and wash their hands after using these items.
- Limit use of water or sensory tables and wash hands immediately after any use of these tools.
- Minimize time standing in lines.
- Incorporate additional outside time and open windows frequently.
- Adjust the HVAC system to allow for more fresh air to enter the program space.
- Avoid gathering in larger groups for any reason. Outside time and lunch should be taken with group (no large gatherings or combining groups.)

### **Outside Play**

Offer outdoor play in staggered shifts. If multiple groups are outside at the same time, they should have a minimum of six feet of open space between outdoor play areas or visit these areas in shifts so that they are not congregating. Always wash hands immediately after outdoor play time.

### **Meals and Snack Time**

Meals and snacks should be provided in the classroom, if possible, to avoid congregating in large groups. If meals must be provided in a lunchroom, please stagger mealtimes, arrange tables to ensure that there is at least six feet of space between groups in the lunchroom, and clean tables between lunch shifts. Eliminate family style meals or have employees (not children) handle utensils and serve food to reduce spread of germs.

### **Drop-off and Pick-up**

- Do not combine groups in the morning or afternoon.
- You may wish to alternate drop off and pick up times for each small group to avoid a large number of people congregating outside the facility or in front of the facility.
- Wash hands or use hand sanitizer before and after signing in and out. No pen should be shared. Parents should use their own pen when signing in. If check-in is electronic, provide alcohol wipes and frequently clean the screens or keyboards.

### **Hygiene Practices**

Practice frequent hand washing with soap and water for at least 20 seconds, and require handwashing upon arriving at the center, when entering the classroom, before meals or snacks, after outside time, after going to the bathroom, and prior to leaving for home. Help young children to ensure they are doing it effectively. If soap and water are not readily available, using an alcohol-based hand sanitizer with at least 60% alcohol. Advise children, families, and staff to avoid touching their eyes, nose and mouth with unwashed hands. Cover coughs or sneezes with a tissue, then throw the tissue in the trash and clean hands with soap and water or hand sanitizer (if soap and water are not readily available).

Providing adequate supplies for good hygiene, including clean and functional handwashing stations, soap, paper towels and alcohol-based hand sanitizer.

### **What to do if children, staff, or parents develop COVID-19 or symptoms**

Staff or children with fever (100.4 F or higher), cough, or shortness of breath should be excluded from childcare facilities and stay away from others. Children with household members who are known to have COVID-19 should also be excluded from the childcare facility.

If a child or staff member develops symptoms of COVID-19 (fever of 100.4 or higher, cough or shortness of breath) while at the facility, immediately separate the person from the well people until the ill person can leave

the facility. If symptoms persist or worsen, they should call their health care provider for further guidance. Advise the employee or child's parent or caregiver to inform the facility immediately if the person is diagnosed with COVID-19.

If a child or employee tests positive for COVID-19, you should contact the local health jurisdiction to identify the close contacts who will need to quarantine. It is likely that all members of the infected child's or adult's group would be considered close contacts.

Facilities experiencing a confirmed case of COVID-19 among their population should consider closing at least temporarily (e.g. For 14 days, or possibly longer if advised by local health officials.) The duration may be dependent on staffing levels, outbreak levels in the community and severity of illness in infected individual. Symptom-free children and staff should not attend or work at another facility, which would potentially expose others.

If the infected individual with confirmed or suspected COVID-19 spent minimal time (i.e. 10 minutes or less) in close contact with those in the childcare facility, the facility may consider closing for 2-5 days to do a thorough cleaning and disinfecting and to continue to monitor for ill individuals. The facility may also decide to require individuals in close contact with individual to self-quarantine for 14 days.

### **Returning to a childcare facility after suspected COVID-19 symptoms**

If a staff member or child has symptoms of COVID-19 or is a close contact of someone with COVID-19, they can return to the childcare facility if the following conditions are met:

- If individuals have fever, cough or shortness of breath and have not been around anyone who has been diagnosed with COVID-19, they should stay home away from others until 72 hours after the fever is gone and symptoms get better. If the person's symptoms worsen, they should contact their healthcare provider to determine if they should be tested for COVID-19
- If an individual is diagnosed with COVID-19, they must remain out of the facility for a minimum of 7 days after the onset of first symptoms. They may return under the following conditions:
- If you had a fever, 3 days after the fever ends AND you see an improvement in your initial symptoms (e.g. Cough, shortness of breath);
- If you did not have a fever, 3 days after you see an improvement in your initial symptoms (e.g. Cough, shortness of breath);

OR

- 7 days after symptom onset
- If an individual believes they have had close contact to someone with COVID-19 but are not currently sick, they should monitor their health for fever, cough, and shortness of breath during the 14 days after the last day they were in close contact with the sick person with COVID-19. They should not go to work or school and should avoid public places for 14 days.

Updated May 03, 2021